

Logistex, Ltd.

Agent for



USA (Miami): (786) 866 8798

MAIN FAX LINE (USA): (844) 885 0986

E-mail: imex@imexbz.com

74 Bella Vista, Belize City, Belize

Tel: (501) 223 5200 223 5600

Logistex Limited is looking for the right individual to fill the post of:

Junior Sales Executive

The Junior Sales Executive will be generally responsible for:

- Assist all customers with inquiries.
- Provide exceptional service to assigned customer accounts.
- Assist lead sales reps with detailed paperwork and communication as directed.
- Communicate daily with office management to assist with routine field work deemed necessary.

Requirements:

- Excellent communication skills in English and Spanish.
- Working and experienced knowledge of QuickBooks and Microsoft applications.
- Strong customer relationship skills and detailed oriented.
- Self-motivation coupled with time management skills.

Interested aspirants should contact the General Manager at imex@imexbz.com

Please include CV, copies of diplomas, certificates, tax identification number, valid social security card for employment in Belize; 3 testimonials

Deadline for applications is December 31st 2023.