



Director General Belize Tax Service

P. O. Box 520/1887

Charles B. Hyde Bldg., Mahogany Street, Belize City, Belize C.A.

BELIZE

IN YOUR RESPONSE PLEASE

QUOTE:

April 20, 2021

Ms. Kim Aikman
Chief Executive Officer
The Belize Chamber of Commerce
4792 Coney Drive
Belize City
Belize

Dear Ms Aikman

The Belize Tax Service Department (BTSD) is preparing to implement a modern, more efficient tax system, with the roll out of Phase I scheduled for August 1, 2021. The new integrated system will give taxpayers greater command of their tax profile and account by offering a complete suite of e-services that will be accessible at any time and from anywhere.

Taxpayers are asked to update their registration information. Kindly fill the applicable forms below and return via email at info@bts.gov.bz or at our offices no later than April 23rd, 2021:

Businesses:

- **BTS100 – Registration Form – Business *and***
- **Vendor Authorization Form for Businesses**

Employees:

- **BTS101 – Registration Form – Individuals; *please include***
- **Vendor Authorization Form for Personal**
- **Copy of valid Social Security card**



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If you are unable to deliver, please do not hesitate to contact us at 613-8375/613-4711/613-2773 to arrange pick-up.

The Tax Administration and Procedure Act, 2019, Section 96(1) speaks to the fact that person who fails to comply with a request for information within a specified time, is liable to an administrative penalty amount not exceeding \$2,500.00.

We thank you in advance for your prompt attention to this matter and for your continued support as we continue on improving our service to better serve you.

Together, We Build Our Country: Your Contribution, Our Development!

Warm regards,

MICHELLE LONGSWORTH (MRS.)
Director General

